



City of Naples
BUDGET PLANNING CALENDAR
For Fiscal Year 2012-13
As of March 15, 2012

- November 30, 2011.....Distribute and publish Budget Planning Calendar
- March 7, 2012.....Presentation of General Fund and CRA Sustainability Report
- February 13, 2012.....Finance to distribute Capital Improvement Project forms and instructions to departments
- March 21, 2012.....CIP Requests due to Finance
- April 2, 2012.....Finance to distribute Operating Budget forms and instructions to departments
- April 5, 2012.....Director budget meeting (after staff meeting)
- May 1, 2012.....Draft Capital Improvement Project document to City Manager for review
- May 4, 2012.....Internal Service Fund Budgets with goals and performance measures, due to Finance
- May 11, 2012.....Special Revenue Fund Budgets (building Permits, CDBG, CRA, BID, East Naples Bay, Moorings Bay, CRA, Streets and Traffic) with goals and performance measures due to finance
- May 18, 2012.....General Fund budgets with Goals and Objectives due to Finance
- May 25, 2012.....Water/Sewer Fund, Beach Fund, Solid Waste Fund, Dock Fund, Stormwater Fund and Tennis Fund budget requests with goals and performance measures, due to Finance
- May 30, 2012.....Deliver CIP budget to City Council (City Code 2-691)
- June 1, 5, 7, 8.....City Manager meets with Directors on Operating Budgets
- June 11, 2012.....Council Workshop on CIP and maximum millage rate
- July 2, 2012.....Collier County to Certify Taxable Value
- July 20, 2012.....Deliver Preliminary Operating Budget to City Council

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- July 31, 2012.....Deadline to send DR 420 report to the Property Appraiser (Millage rate, rollback rate and meeting dates)
- August 17, 2012.....Budget Workshops
- August 23, 2012.....TRIM notices mailed by Collier County
- September 5, 2012.....Tentative Budget Hearing 5:05 pm
- September 14-17, 2012.....Dates to advertise the Final Hearing
- September 19, 2012.....Final Budget Hearing 5:05 pm
- October 1, 2012.....Start of Fiscal Year 2012-13



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